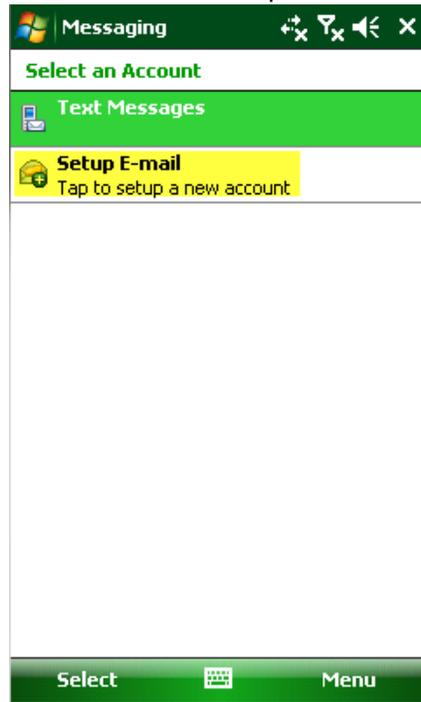


LACA – Windows Mobile Email Setup

To setup Windows Mobile on your phone click “Start” then “Messaging”



Next select “Setup E-mail”



Next Enter your LACA email address and password.



Messaging

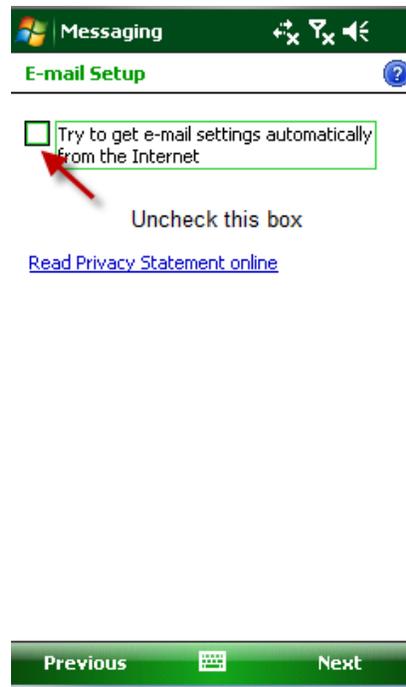
E-mail Setup

E-mail address:
Enter your LACA email address

Password:
Enter your LACA email password
 Save password

Cancel Next

Next uncheck the “Try to get e-mail settings automatically from the internet” and click next



Messaging

E-mail Setup

Try to get e-mail settings automatically from the Internet

Uncheck this box

[Read Privacy Statement online](#)

Previous Next

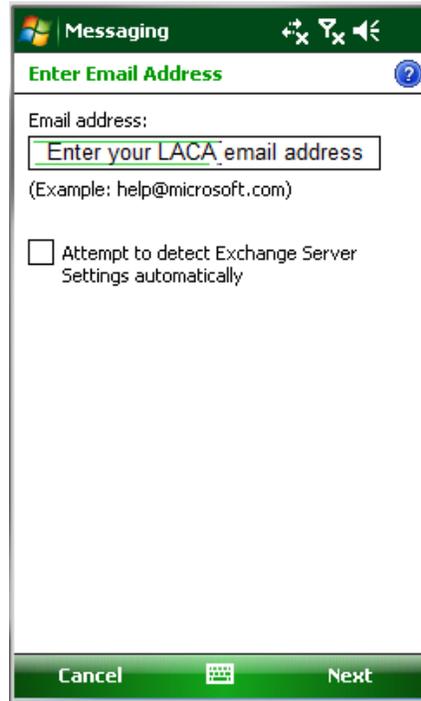
Next under “your e-mail provider” Select “Exchange Server”



Click “Next”



Next enter your LACA email address and make sure you uncheck the box by 'Attempt to detect Exchange Server Settings automatically' then click "Next".



The screenshot shows the 'Enter Email Address' dialog box in the Messaging application. The title bar is green with the Windows logo and the word 'Messaging'. Below the title bar, the text 'Enter Email Address' is displayed in green. The main area contains an 'Email address:' label, a text input field with the placeholder text 'Enter your LACA email address', and an example '(Example: help@microsoft.com)'. Below the input field is a checkbox labeled 'Attempt to detect Exchange Server Settings automatically', which is currently unchecked. At the bottom, there is a green bar with 'Cancel' and 'Next' buttons.

Next enter the mail server address "owa.laca.org" be sure to put a check box by "This server requires an encrypted (SSL) connection."



The screenshot shows the 'Edit Server Settings' dialog box in the Messaging application. The title bar is green with the Windows logo and the word 'Messaging'. Below the title bar, the text 'Edit Server Settings' is displayed in green. The main area contains a 'Server address:' label, a text input field with the value 'owa.laca.org', and a note: 'Note: This is the same as your Outlook Web Access server address.' Below the note is a checkbox labeled 'This server requires an encrypted (SSL) connection', which is currently checked. At the bottom, there is a green bar with 'Back' and 'Next' buttons.

Next enter your LACA Email username and password for Domain put "Ourgang" and you can save the password if you wish. Then click "Next"

Messaging

User Information

User name: Enter your LACA username

Password: *****

Domain: ourgang

Save password
(required for automatic sync)

Back Next

Select all boxes and click "Finish"

Messaging

Edit Server Settings

Choose the data you want to synchronize:

- Contacts
- Calendar
- E-mail
- Tasks

Settings...

Finish Menu